

FPS MEETING MINUTES

THURSDAY 23RD FEBRUARY 2017

ATTEENDEES:

CAROLINE M, RUTH, LIZ, LOU, JENNY, CLAIRE, LUCIE, SALLY H, MARIA

APOLOGIES:

CAROLINE W, CLAIRE, GERALD, SALLY F, ADRIAN, ANITA, LIZ K, LINZI, SALLY ANNE.

MEETING MINUTES:

THANK YOU TO ALL THOSE WHO MADE IT TO LAST WEEK'S MEETING, THE ATTENDANCE RAFFLE WAS WON BY SALLY HOPWOOD, SO SALLY WENT HOME HAPPY WITH A BOTTLE OF FIZZ!

FOR YOUR CHANCE TO WIN, PLEASE COME ALONG TO THE MEETINGS.

MINUTES SIGNED OFF FROM LAST MEETING

TREASURY - LIZ:

ALL ACCOUNTS NOW FILED FROM LAST 6 YEARS

PETTY CASH BALANCED AND PROCESS WORKING

INTERNET BANKING STILL WORK IN PROGRESS.

A BIG THANK YOU TO LIZ, A GREAT EFFORT.

ACTION: LIZ TO TALK TO GERALD TO FIND OUT STATUS

CALENDAR:

CHILDREN'S SUMMER BALL TO CELEBRATE 150 YEARS OF THE SCHOOL. ROWING CLUB NOW BOOKED, FOOD AND DRINK TO BE DECIDED. BOOKED FOR THURSDAY 13TH JULY. KS1 4-5.30 AND KS2 6-7.30.

ADULTS SUMMER BALL TO CELEBRATE 150 YEARS IS IN PROGRESS, TRYING TO FIND SUITABLE DATE AT SAILING CLUB.

SUMMER BALL PLANNING TEAM HAVE MET AND DISCUSSED IDEAS ABOUT MARKETING OF TICKETS AND COSTS ETC. THINKING £25 PER TICKET, TO INCLUDE HOT BUFFET, LIVE MUSIC AND DRINK ON ARRIVAL. MAYBE LOOK AT AN AUCTION, DONATED PRIZES FROM LOCAL BUSINESSES AND EVEN SOME ODD JOB DAYS/CLEANING/BUTLER DAYS ETC.

YR 6 LEAVERS DISCO – **ACTION: YANINA AND CAROLINE WHITE TO DISCUSS WHAT IS REQUIRED IF ANYTHING FROM THE FPS AND WHAT HAS BEEN DONE IN THE PAST?**

FISH AND CHIP AND QUIZ NIGHT

ACTION: CAROLINE WHITE AND FRAN TO OFFER UP DATE FOR EVENT

EASTER BONNET PARADE:

FPS HELPERS REQUIRED TO SERVE TEAS, BUTTER HOT CROSS BUNS AND RUN RAFFLE AFTER EASTER CHURCH SERVICE ON FRIDAY 7TH APRIL.

ACTION: FPS REPS TO ASK FOR HELPERS, AT LEAST ONE OR TWO PER CLASS PLEASE

EASTER RAFFLE:

SARAH FROM SIENAS DID NOT RECEIVE A THANK YOU FOR THE LARGE EGG DONATED LAST YEAR. NEED TO MAKE SURE WE THANK OUR GENEROUS SUPPORTERS.

ALL KS1 PARENTS TO BE ASKED TO BRING ALONG AN EASTER EGG FOR THE RAFFLE

ACTION: CLASS REPS FOR CLASS R, CLASS 1 AND CLASS 2 TO REQUEST EASTER EGGS FROM PARENTS AND ASK THEM TO BRING THEM IN W/C 3RD APRIL AND LEAVE WITH SCHOOL OFFICE, READY FOR RAFFLE ON FRIDAY 7TH APRIL.

PRODUCE THANK YOU CARD FROM PHOTO FROM EASTER BONNET PARADE AND SEND TO SIENAS AND OTHER GENEROUS BUSINESS SUPPORTERS IF ANY.

IDEAS SOCIAL DISCUSSION:

THE FPS TEAM DISCUSSED THE FEEDBACK FROM THE IDEAS SOCIAL AND ALL THE IDEAS AND SPEND IDEAS GIVEN TO THE FPS.

ACTION: MARIA TO PUT UP SUMAMRY ON NOTICEBOARD AND ALSO ALL DETAIL AND SUMMARY ON WEBSITE

FPS TEAM APPROVED £5000 SPEND ON OUTDOOR PLAY EQUIPMENT AND £1000 SPEND FOR MOSIAC/CROSS FOR FRONT OF SCHOOL TO MARK 150 YEARS

ACTION: MARIA/RUTH/LUCIE TO DEVLEOP LIST OF OUTDOOR PLAY EQUIPMENT, OPTIONS AND COSTINGS AND FEEDBACK THROUGH SCHOOL COUNCIL FOR CHILDREN'S RECOMMENDATIONS AND THEN DISCUSS WITH PLAN AND SPEND COMMITTEE.

ACTION: JENNY SIBBALD TO APPROACH SCHOOL COUNCIL TO ASK THEM TO GET EACH CHILD TO WRITE ON A PIECE OF PAPER ONE PIECE OF OUTDOOR EQUIPMENT THEY WOULD LIKE TO USE AT PLAYTIMES AND THEN FEEDBACK TO MARIA

OUTDOOR PLAY EQUIPMENT LIST DISCUSSED:

PING PONG TABLE IN STEEL NOT CONSIDERED GOOD VALUE, SO REVIEW OF DECATHALON'S PING PONG TABLE FOR OUTDOOR USE AND COVERS

SEATING FOR OUTDOOR CLASS WORK AND SOCIALISING

CREATE A CHILL OUT ZONE (REFLECTIVE AREA)

CHALKBOARDS ON FENCE

KEEP MEMORIAL GARDEN SEPARATE

MOVE LARGE PLANTERS

SPENDING PLAN:

ONCE OUTDOOR PLAY EQUIPMENT LIST APPROVED BY PLAN AND SPEND COMMITTEE, ITEMS CAN BE PURCHASED

MOSIAC TO BE PROGRESSED BY YANINA AND IDEAS PUT FORWARD TO FPS TEAM, TO INCLUDE A CROSS, 150 YEARS AND CHILDREN TO HELP BUILD

ACTION: YANINA TO DEVELOP PLAN FOR MOSIAC FOR FRONT OF BUILDING WHERE CURRENT COUNTY COUNCIL SIGN IS AND SHARE WITH FPS TEAM

FPS TEAM THOUGHT PAINTING RAILINGS ON THE FRONT IN NAVY BLUE TO MATCH THE NEW SCHOOL COLOURS WOULD SMARTER THE FRONT UP.

ACTION: GERALD TO PRICE UP PAINT AND THEN REVIEW WITH MRS CUBITT AND MARIA. LOOK FOR WOKRING PARTY OF PARENTS TO DO PAINTING.

AOB:

TOTE BAGS - CAROLINE MOSS HAS FOUND A SUPPLIER AND IS WORKING WITH ANITA ON CHOOSING A DESIGN FROM THE CHILDREN.

DESIGN BY CHILDREN WILL FEATURE ON ONE SIDE AND THEN THE OTHER SIDE WILL BE FISHES ALSO CREATED BY THE CHILDREN.

THE SMALLEST QUANTITY WILL BE ORDERED AND THEY WILL BE SOLD AT THE SUMMER FAYRE

GALA MUSIC CONCERT 21ST JUNE – CAROLINE MOSS

CAROLINE PLANNING A GALA CONCERT IN SCHOOL HALL

FPS TO PROVIDE BAR

ACTION: ADRIAN PLEASE APPLY FOR BAR LICENCE FOR EVENT

LOOKING TO SELL TICKETS, IT WILL BE THE ADULT CHOIR AND GLEE CLUB SINGING AND POSSIBLY SOME CLASSES PERFORMING AS WELL, TBC.

WILL START AT 6.30PM FOR AN HOUR OR SO.

POP UP SHOP:

LOU REQUESTED THAT WE ONCE AGAIN RUN A POP UP SHOP, IT HELPS WITH CHILDREN'S BUSINESS SKILLS DEVELOPMENT, WITH THE PLANNING, MAKING AND COSTING OF GOODS TO SELL.

SHOP TO BE HOUSED IN SCHOOL THIS TIME FOR ONE WEEK.

ROTA FOR CLASSES TO MAN SHOP AND PARENTS TO COME IN AND BUY.

DO IN OCTOBER.

CHILDREN TO KEEP THE MONEY AND SPEND ON A CLASS BY CLASS BASIS WITH THE CLASS VOTING ON WHAT THEY WANT TO SPEND MONEY ON.

XMAS PARTY:

FPS TEAM DISCUSSED PARTY VENUE OPTIONS PROVIDED KINDLY BY ADRIAN.

VOTED FOR THE KITCHEN TO BE THIS YEARS PARTY VENUE

ACTION: ADRIAN PLEASE GO AHEAD AND CONFIRM PRICE FOR TICKETS AND BOOK, BEST DATE WAS THOUGHT TO BE 8TH DECEMBER.

SUMMER FAYRE:

BRAINSTORMING SESSION HELD IN SOHO WITH LUCIE, CLAIRE, SALLY H AND MARIA AND A GLASS OF WINE!

SUMMER FAYRE PLAN:

CLASS R CAKES
CLASS 1 CAFÉ (PUT TOGETHER INSIDE WITH CAFÉ)
CLASS 2 POCKET MONEY TOYS
CLASS 3 TOMBOLA ADULT AND CHILDREN
CLASS 4 RAFFLE
CLASS 5 WET SPONGES/OTHER GAME
CLASS 6 BBQ
CLASS 6 KIDS OUTDOOR GAMES AREA AS PER INDOOR AT XMAS
ADRIAN & JENNY BAR
???

MAIN PLAYGROUND:

TOMBOLA
BAR
BBQ
MOCKTAILS
RAFFLE
DANCING AREA/SINGING AREA
SEATING AORUND SQUARE

INSIDE KS1:

CAFÉ AND CAKES

KS1 PLAYGROUND:

YR 6 OUTDOOR GAMES
EXTRA SEATING FOR GUESTS
BISCUIT DECORATING ACTIVITY
150 YEARS MEMORIES DISPLAY

VICTROAIN DRESS UP AREA FOR KIDS AND PHOTO BOOTH

POSSIBLY POPCORN AND CANDY FLOSS/ OR FRUIT STALL/FRUTI KEBAB STALL?

EXTERNAL STALL HOLDERS

FOOTBALL AREA:

BOUNCY CASTLES ETC – WRISTBAND

ENTERTAINMENT:

ADULT CHOIR

GLEE CLUB

DANCING

DECORATIONS FOR FAYRE TO MARK 150 YEARS:

EACH CHILD TO DECORATE A WHITE FLAG MADE FORM OLD WHITE COTTON SHEET. DO IN SCHOOL PRIOR TO FAYRE.

THEN WE HANG ALL THE TRAIINGLULAR FLAGS ALONG THE TP FO THE BACK FENCE TO MARK THE CELEBRATION

ACTION ALL: PLEASE FEEDBACK YOUR COMMENTS RE THE FAYRE AS WE NEED TO START FURTHER WORKING ON

NEXT MEETING:

THURSDAY 30TH MARCH AT 6.30PM IN CLASS 6, PLEASE ALL COME ALONG

ACTION: ALL PLEASE PUT MEETING IN YOUR DIARIES