



How we stay safe when using Technology

READY

We always:

- Ask a teacher before using a computer or chrome book in school
- Treat computer equipment with respect and use it carefully
- Only go to websites that an adult has told us we can use
- Show an adult if we see something we don't like when using computers / chrome books
- Tell an adult straight away if we notice any broken equipment
- Make sure we only copy media or information from the internet if we have permission to use it
- Ask an adult before we print our work
- Hand in our mobile phone to the school office when we arrive at school

RESPECTFUL

We never:

- Use a computer or get a chrome book without permission from an adult
- Use somebody else's login details or share our passwords
- Talk to people we don't know online
- Share personal details online
- Try to access websites that have been blocked by the school, including all social network sites
- Take images without the permission of an adult
- Write something online that we wouldn't say in person or face to face
- Download or delete files without the permission of an adult

SAFE

We know that:

- The school will monitor our computer use to make sure we stay safe
- As we get older, we will be able to access more of Google Classroom and there will be special rules to follow when using gmail.
- Not following these rules may lead to losing our computer access at school!

Remember our Keep Safe Code works online too. If you receive an email or message or text that upsets you, tell a trusted adult!

This agreement has been discussed during School Council.

Signed (on behalf of the class): _____ Date: _____