



The Priory Church of England Primary School

Arrangements for Autumn 2020-21 (Parent Handbook)



Inspiring a Generation to Learn, Flourish and Achieve in a Caring, Christian Community

Introduction

School will be **fully open to all pupils** in September.

The threat of infection from Coronavirus is not over and so we are required to follow the latest Government guidance based on Public Health England advice:
<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

This means that while children will be back in their normal year groups, with their class teacher, school will still feel different. This Handbook details the arrangements that will be in place for September.

Please note that our plans will change as we respond to the latest guidance and as we assess the effectiveness of our control measures. **During September, we will review our procedures on a weekly basis and update parents every Thursday.**

This document should be read alongside our **COVID 19 risk assessment**.

Changes to the original version are in red.

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Core Protective Measures

The Government guidance outlines **7** main measures that schools ***must*** adopt in order to mitigate the spread of coronavirus:

- Systems to ensure children, staff and parents who are ill stay at home
- Robust hand and respiratory hygiene
- Enhanced cleaning arrangements
- **Where recommended, the use of face coverings**
- Engagement with NHS track and trace - *please note this is expected of the entire school community*
- Minimise contact between groups of children (known as 'bubbles'). At the Priory School this translates into class bubbles of 30 / 31 pupils.
- Maintain a safe social distance (as far as is reasonably practicable) between individuals. The guidance notes that younger children will not be able to distance effectively, so the priority is to keep our 'bubbles' (classes) separate to minimise contact and reduce risk.

The Government is determined that schools must provide a **full** educational offer, so the guidance balances risk and pragmatic / workable solutions (e.g. breakfast/after school clubs will have to merge class bubbles to some extent, but will try to maintain their own consistent groupings etc).

Autumn Term Dates

- Thursday 3rd September and Friday 4th September are INSET training days.
- Y1 - Y6 pupils restart school on **Monday 7th September**. Reception Class home visits also start on this day.
- After transition days on Thursday 17th & Friday 18th September, Reception Class start full time on **Monday 21st September**.
- Monday 26th - Friday 30th October is half-term.
- Tuesday 3rd November school is closed for inset training
- **Friday 18th December** is the last day of Autumn term, closing at 3.15pm.

Please also see our key dates planner on the school website.

Autumn Staffing Arrangements

Year Group	Class Teacher	Educational Support Staff	Classroom
Reception Class	Mrs Sibbald	Mrs Ward Mrs Burge	Early Years Foundation Stage Hub
Year 1	Miss Etheridge	Mrs Bryan Mrs Andrews Mrs Crabb	Year 1
Year 2	Miss Deay	Mrs Poulter	Year 2
Year 3	Miss Webber	Mrs McCall	Year 3
Year 4	Mr Croutear	Mr Holloway	Current Year 5 (Mr C existing room)
Year 5	Mr Swain	Miss Ridley	Current Year 6 (Mr S existing room)
Year 6	Miss Field	Mrs Gwynn Mrs Colebeck	Current Year 4

Additional Adults in School Volunteers, Teaching Assistants, Supply Teachers and Specialist Teachers

There are many occasions when adults need to move across class groups/bubbles e.g. to provide teaching cover / to support a child with an additional need / to deliver specialist teaching such as French, sport or music. We recognise that the more adult movement there is between our class 'bubbles', the more we increase the level of risk - so we intend to keep this to an absolute minimum.

- Our aim is that each adult will work in a maximum of 3 classes and keep their distance as much as possible.
- **The school is keen to start using volunteers again and this is allowed in the guidance, as long as it is done carefully.** Anyone who is willing to become a volunteer must attend a new induction workshop. Please note that volunteers will

be limited to one class 'bubble' and must keep 2m distance - the use of a face covering is voluntary at this stage. Volunteers will not be allowed in the staffroom. It needs to be noted that should a child in the class test positive, then any volunteers may also be asked to self-isolate.

- The school reserves the right to use supply teachers as necessary in order to provide a full educational offer.
- Any visitor to school will be expected to complete a self-declaration COVID 19 form, which includes test and trace contact details.

Arrival and Collection

- **The school will operate staggered start and finish times.**
- The school will operate a one-way system into school and expect adults to observe 2m distancing.
- Everyone (staff, pupils, visitor) 'crossing the threshold' into school will be expected to sanitise their hands with gel. *Children who are sensitive to hand gel can provide their own or wash their hands with soap as soon as they are in school.*
- **Children wearing masks will be asked to remove them and place them in a sealed plastic bag before washing their hands (see section on face coverings).**
- **We ask that only 1 adult accompany pupils into school at this time**
- 2 members of staff will be available to greet the children in the morning in order to prevent congestion, but there will be no one monitoring the outside gate.
- From September there is no longer any requirement for the person picking up / dropping off to be from the child's own household bubble - as long as they are authorised by a parent and the school is given notice in the normal way.
- Parents dropping off are expected to leave the school site promptly and not congregate around the exit point in large groups to chat.

Arrival Times

Class	Time	Entry point into class
R	8.40	EYFS ramp
1	8.45	EYFS ramp
2	8.50	Y2 external door
3	8.40	KS2 toilets/lockers
4	9.00	External door
5	8.50	External door
6	8.55	External door

- **Please note that we expect all pupils to be seated in class for registration at 9.05am**
- We ask that where there are siblings who can not arrive separately, then they should arrive at the older sibling time (i.e. the later time).
- Children arriving at school after 9.15am will be marked as late.

Collection Times

Class	Time	Location
R	2.55	EYFS area
1	3.05	Y1 external door
2	3.10	Table tennis area
3	3.00	Table tennis area
4	3.15	External door (KS1 playground)
5	3.15	External door (KS1 playground) <i>Encouraged to walk</i>
6	3.10	External door (KS1 playground) <i>Encouraged to walk</i>

- Older siblings can leave with younger siblings (i.e. *at the earlier time*) when there is no alternative.

Attendance

The Government is clear that a full time return for all children is both the expectation and a legal requirement.

- **The Government has stated that for a child, the negative effects of missing school are greater than the risk from coronavirus.**
- Priory School will follow up school absences in September in accordance with our standard policy and procedure. This means penalty notices may be issued as a last resort.
- A small number of children may still be shielding on medical advice, **although most of these restrictions were removed on the 1st August**. These absences will be authorised, but please contact the school's attendance officer Mrs Kelly if this applies to you. GP confirmation will be required.
- It may also be necessary for your child to self-isolate due to the test and trace scheme or for other legitimate reasons, such as displaying symptoms. Please be reassured that these absences will be authorised.

Before and after school club

- Poppets provide an exclusive wraparound care service for Priory School children at their premises on the Priory Church grounds.
- Children will be separated within age group bubbles rather than single year group bubbles e.g. EYFS/KS1 combined, 3 / 4 combined and 5 / 6 combined.
- Children will be picked up from the hall and wait here in a designated space based on their age group.
- Please note that should a close contact in Poppets, from a different year group, contract COVID-19 then your child may be asked to self-isolate under the test and trace requirements.

Behaviour Policy

- We are not making any significant changes to our behaviour policy, which is available to see on the school website. Some children may find it hard to settle and concentrate again after such a long time away from formal learning. While some allowances will be made, it will help the children to have clear expectations. We must ensure that disruptive behaviour does not put others at risk or prevent learning.
- A number of reserved children benefited from smaller class sizes and the solitude of homeschooling, so we will be keen to build on this and provide opportunities for all to shine.
- During the first week, Mr Ruffle will visit each class to write children's names in the Golden Book and share our new vision for children. We have also ordered some brand new badges for 2020 - 21.

Belongings & Uniform

- **Full uniform** (including ties) and school shoes (not trainers) are expected to be worn again from September.
- **On your child's outdoor PE day, they will be expected to come to school wearing school PE kit** (including joggers and jumper if appropriate) and trainers. Details of our sports kit can be found on the school website (school information - school uniform - scroll to the bottom of the page).

PE kit wearing day!	Monday	Tuesday	Wednesday	Thursday	Friday
	3	6	4	5	R, 1 and 2

- There is no requirement for uniforms to be washed any more than normal.
- Packed lunches can be brought into school as normal.
- A named water bottle can be brought into school. These will need to be accessible at all times. Squash and sugary drinks are not allowed in water bottles, but a carton or equivalent can be included in lunch boxes.

- Bags and books can be brought into school again, but we ask that children limit items from home i.e. *no show and tell, no playground toys.*
- **Children will be using individual stationery sets and so we ask that pencil cases from home are not brought in.**
- Y5&6 can bring a mobile phone into school – but they must be handed at the start of the day. *The school does not take any responsibility for the theft or damage of mobile phones on school property.*
- We also ask that unnecessary items such as playground toys or fiddly fingers toys / soothers are left at home. School alternatives will be offered.
- When children have inside PE, they will simply remove ties, socks and shoes.

Classroom layout and organisation

- The guidance encourages more individual and less group work. As such it strongly recommends that desks face the front. **Pupils will be sat side by side on a table** - it is unlikely that there will always be 1m distance between pupils and this can not be guaranteed.
- **Where possible, children will be sat in the same place each day.**
- Non-essential classroom furniture / soft furnishings have been removed.

Cleaning Arrangements

We will continue to follow Government guidelines on keeping schools clean during this outbreak. **In particular, high traffic areas such as door handles will be disinfected regularly by adults working the classroom and toilets will be disinfected before every lunchtime.**

In addition, we are working with Zap Cleaners to ensure our whole school is fogged on a monthly basis.

Contingency Planning

We are still developing our contingency plans should there be a significant increase in the risk of infection i.e. a local lockdown or a 2nd wave. Government guidance was released on the 28th August and we need time to discuss this with the Local Authority.

It is likely to be a similar arrangement to the situation in April/May. The school was open for key workers and vulnerable children and there was daily remote learning access for all other pupils. We would be keen to further develop our use of Google Classroom if this was the case.

We will need to update our key worker register during September as even this group may need to be prioritised depending on staff availability i.e. both parents are key workers and no alternative childcare arrangements.

Curriculum

Catch-Up

We are still waiting for details of the funding available to our school - but we would look to appoint a temporary member of staff to support reading development as the first priority.

Content

There is much talk of the need to support children's mental health and wellbeing after such a prolonged school absence. At the Priory School we believe an early introduction of normal school routines will help.

We are planning a special project for the first week back called **Incredible Me** to support the child in developing lifelong learning habits.

The Priory School will be carrying out assessments in core subjects as early as week 2 (using the delayed summer end of year tests) to identify gaps and learning needs.

We are planning to teach a broad and balanced range of subjects and we will share our Autumn 1 curriculum newsletters with you on Friday 11th September.

Due to the long school absence, Year 1 pupils will continue with an EYFS model of learning until October half-term; phonics and early reading support will be prioritised. Year 3 will also continue phonics teaching for the first term.

- New guidance on singing has been released. While the school considers workable solutions, children will be allowed to sing quietly (but only half the class at a time in a well-ventilated space). Mixed class choirs and ensembles are not possible for the time being.
- Care also needs to be taken over chanting times tables and whole class retelling of stories - these will be done quietly.
- Shared spaces such as the Hub, IT Suite and library will only be used by small class groups or individuals and cleaned after use for the time being. The hall will still be used for PE and school lunches and single class assemblies.

Curriculum Resources

- a) Reading books: Each class will have clear arrangements for the return and handing out of new reading books. Any returned books need to be placed in quarantine for a minimum of 48 hours or thoroughly cleaned before they can be handled by another user.
 - b) Stationery: The guidance is clear that learning resources can be shared within class bubbles. This includes class art resources (paintbrushes), textbooks and EYFS practical resources.
 - c) Displays: Class displays will return - but teachers will avoid low hanging 'washing line' displays.
- Dressing up clothes, play sand and soft toys have been removed from classrooms for the time being.
 - Care has to be taken over resources that are used across different classes (or bubbles). This includes computing / music / sports and playground equipment. It

needs to be thoroughly disinfected between each use. **The school will consider workable solutions during September, but will initially take a cautious approach and avoid using shared equipment where possible.**

- As such, the school has also taken the decision to prohibit the use of the traversing wall and playtrail for the first half-term.

Extra curricular clubs

- If the provider can ensure the school's protective measures are in place and can maintain the separation of class 'bubbles', then clubs can operate in September. Mrs Kelly is currently contacting our providers to see what their plans are and we hope to update parents on **Friday 11th September.**
- School run sports clubs (e.g. Mr Major) will not be operating in Autumn 1.
- Mrs Moss is still working out what may be possible, especially considering her other responsibilities in different schools. We will update parents on **Friday 11th September.**

EYFS transition

- Our new Reception Class will follow our normal transition arrangements when they start school. We are planning for home visits to take place.
- YR and Y6 buddies will be set up, but they will not have any close contact initially. We will find creative solutions such as pen pal writing.
- The school is an early adopter of the new Foundation Stage curriculum (https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/896810/EYFS_Early_Adopter_Framework.pdf) and we will be introducing this from September.
- We are planning to run a traditional Early Years programme, so the children will not be sitting in rows and there will be lots of opportunities for them to direct their own learning. This means they will share resources.

Face Coverings

The guidance is clear that children under 12 do not need to wear face coverings in school. The Priory School policy is that children are required to remove face coverings in school.

However, the guidance also indicates that there are clear benefits of wearing a face covering for adults when it is not possible to maintain a safe social distance.

- **Staff are not required to wear a mask (apart from the specific circumstances detailed below) but may choose to do so e.g. when going to the staffroom or when on gate duty. It is NOT expected that teachers will need to wear a face covering when teaching as this will hinder effective communication, but this may be allowed due to medical reasons. Some staff may choose to wear a visor if they are working closely with children i.e. in Reception class.**

- Face coverings are required in the following circumstances:
 - a) Staff working in the dining hall at lunchtime
 - b) Staff working at the customer service desk in the Office
 - c) When on public transport or in a private vehicle on school business with other adults or children.
 - d) When supporting a children 1:1 when social distancing is not possible
 - e) When administering first aid or medicine
- Parents, contractors and visiting adults are now required to wear a face covering inside the school building, until there has been risk assessment for the particular situation or occasion.
- Care needs to be taken when removing face coverings (avoid touching one's face and washing hands before and after and safe disposal of the mask or secure storage in a sealed plastic bag).

Handwashing and respiratory hygiene

This remains an important element of the Government's advice. We will make sure that in each classroom the following are available:

- tissues
- 'catch it, bin it, kill it' lidded bins
- hand gel
- disinfectant wipes and spray for high traffic areas (including toilets)
- well ventilated e.g. doors and windows propped open (if appropriate)

Handwashing will take place regularly:

- On arrival at school
- Before eating
- Following playtime or transition to another learning space

Marking & Assessment

- We will be assessing children against last year's age related expectations during the second week back.
- **The Government has announced that all Primary Assessments are taking place again next summer as normal e.g. EYFS development goals, Y1 and Y2 phonics screening, key stage 1 (year 1) statutory assessments, year 4 multiplication check, Key Stage 2 (Year 6) SATs tests and teacher assessment.**
- **There will be an additional Y2 Phonics check in November. If passed, the children will not need to sit the one in June.**
- **Parents evening consultations for Y1 - 6 will take place in early October** and a judgement on whether this will be face to face or over the telephone will take place nearer the time. Class R parents evening will take place just before half-term as normal.
- We are minimising the amount of contact that staff have with books, so more work will be pupil assessed at the end of the lesson and much more of our feedback will be verbal. We will find workable solutions during the term.

Medicines & First Aid

- The school will continue to follow its standard policy and procedures for administering medicines (available on our website) but, depending on the individual circumstances, a further risk assessment may be required. Additional measures may include staff wearing PPE equipment or parent support for some intimate care.
- **Please contact the school office if you anticipate an additional risk assessment will be required for your child in September.**
- The school's first aid point remains the EYFS shared area and trained members of staff (including paediatric first aiders) will be available at all times. **If necessary, the school has set up the music room as a medical isolation room for suspected cases of COVID-19.**

Office & Contact with Staff

- **Contact with school should primarily be via email or telephone in the first instance, which are open during school hours.** Emails and phone calls will not be responded to after 4pm Monday - Friday.
- **Visits to school should be by appointment only.**
- **The Office will be physically open between 8.30 – 9.30am and 2.30 – 3.30pm each day for essential support only.** Please note that dropping off forgotten lunch boxes, PE kits or homework, handing in permission slips or payments, bringing in clothes for a sleepover are not considered essential. Essential contact would be handing in medicines or sharing a safeguarding concern.
- **In order to prevent unnecessary contact, forgotten lunches will no longer be accepted by the school office. Instead a school packed lunch will be ordered for your child and parents will be automatically charged. This new system will come into effect on Monday 7th September.**
- In line with many shops and businesses, we are having a screen fitted in our foyer and a marker to indicate where to stand when speaking to our staff.
- **Any visiting adults into school (i.e. a parent going to the school office) will be expected to wear a face covering.**
- Please be aware that due to additional precautions when handling post, response times will be extended for this form of communication. Again it is not possible for the school to pass on forms or invitations which are handed into the office or class teacher.
- **Speaking to the class teacher at the end of the school day is restricted, except for brief questions.** These must take place after all children have been safely dismissed. It is far better to arrange a meeting by contacting the office & the teacher will then respond by telephone.
- **Only 1 adult can enter the office foyer area at any one time and this rule will be strictly applied. Please wait at the bottom of the ramp to prevent a bottleneck.**

Playtimes and Lunchtimes

- A playground zoning system will operate at playtimes and lunchtimes.
- We will be operating a staggered lunchtime and splitting the hall into 2 separate areas. We aim to have **4 different sittings over the lunchtime period** to ensure that class bubbles don't mix with others. Tables and chairs will be wiped down between each sitting.
- **Children are expected to bring their own water bottle for lunch. Disposable cups will be available for children who forget.**
- In Week 1 we will test our systems by only having packed lunches.
- In Week 2, we will be able to provide a hot Streets menu or packed lunch option. We intend to provide this service for the remainder of Autumn 1, when it will be reviewed.
- Despite increased costs relating to COVID, **we have kept food prices at £2.30 for the Autumn term as we are aware this is such a challenging time for families.**
- The salad buffet is removed until further notice.
- Initially lunchtime will be an hour for R, 1 and 2 classes, 50 minutes for classes 3 and 4 and 40 minutes for 5 and 6. We expect this to balance out between the year groups once children and staff get used to the expectations. Due to the staggered arrival and finishing times, the length of the actual school day is similar to what it was pre-COVID. We also intend to encourage KS2 classes to do the daily mile (or equivalent physical activity) during the afternoon session.
- Children will no longer be given a lunch band to indicate their menu selection, but will be ticked off a list when they have collected their lunch. They will be in register order and sit in designated places.
- **Lunchtime staff will wear masks when working in the dining hall.** They will aim to keep a safe distance from each child e.g. move trays of food away from pupils when cutting up meals etc.
- Our tentative schedule for week 1 looks like this:

Time	Eating or Playing	
11.30–12	LUNCH IN HALL	Reception Class
	PLAYING	Class 1 Class 2
		TABLES CLEANED
12. – 12.30	LUNCH IN HALL	Class 1 Class 2

	PLAYING	Class 3	Class 5	Reception
		TABLES CLEANED		
12.30– 12.50	LUNCH IN HALL	Class 3	Class 5	
	PLAYING	Class 4	Class 6	
		TABLES CLEANED		
12.50 -1.10	LUNCH IN HALL	Class 4	Class 6	
	PLAYING			

Pupil Premium

The school recognises this may be a very challenging time for many families. Applying for free school meals will ensure your child gets additional support (both financial and academic) in school:

- £40 uniform voucher
- free daily hot school dinner or packed lunch
- Financial assistance with school residentials and some extracurricular activities
- Daily reading intervention if your child is finding it hard

The easiest and quickest way to apply is online at

<https://www.bournemouth.gov.uk/childreducation/Schools/FreeSchoolMeals.aspx>

However, if you do not have access to the internet, our office team will happily assist you in school.

Remote Learning Provision: for children who are shielding or self-isolating

During the partial school-closure of March – July, our teachers were able to provide a near-full curriculum offer to pupils via Google Classroom and/or the Class Blog. However, with all pupils returning and teachers now resuming their normal full-time teaching, planning and assessment workload, it will not necessarily be possible to provide the same level of home learning support for pupils not attending school.

Instead, for longer-term absence we will be directing pupils to use elements of the government-approved online Oak National Academy curriculum for English and foundation subject (history/geography/science) learning, whilst our Maths No Problem scheme can be used for Mathematics during any duration of absence. For shorter-term absence, pupils will use their CGP booklets at home to support English learning.

The table below summarises how home learning will be supported depending on the situation:

Reason for non-attendance	Expected duration	Remote Learning support
Self-isolation (e.g. awaiting test results)	1 or 2 days	<ul style="list-style-type: none"> • Standard home learning activities and daily reading. • Pupils can also choose activities from Oak National Academy if they wish.
Self-isolation (positive test, displaying symptoms or test and trace scheme)	10-14 days	<ul style="list-style-type: none"> • Maths No Problem daily lesson (workbook & textbook sent home) • CGP English books (SPAG & reading) sent home • Topic Work: Oak National units as directed by the class teacher
Entire 'bubble' (class) in self-isolation (e.g. as a result of a local lockdown)	14 days+	<ul style="list-style-type: none"> • Class Teacher to provide full home learning support for the class via Google Classroom/Blog (as during Summer Term)
Medical condition of pupil or household member (supported with medical evidence)	Long-term	<ul style="list-style-type: none"> • Maths No Problem daily lesson (workbook & textbook sent home) • Oak National Academy English & Foundation lessons (pick up curriculum for year group at that point in the term)

Specific arrangements for the sending home / collection of books at the beginning of a self-isolation period will be made with parents depending on the circumstances. For longer-term absences the class teacher will advise parents how to access, use and get feedback on the Oak National Academy learning resources.

Safeguarding

At the Priory Primary School, keeping children safe is everybody's responsibility.

The following staff are our designated safeguarding leads, meaning they have been trained in how to follow up concerns about the wellbeing of a child or family.

Please do speak to our team if you have any concerns about the welfare of a child or you simply need some advice about how to find additional help. The safeguarding page on a website also contains additional information and useful links.

<p>Paul Ruffle Safeguarding Lead</p>	<p>Liz Kelly Deputy DSL / anti-bullying champion / school attendance and behaviour support / Pupil Premium</p>	<p>Jenny Sibbald Deputy DSL / Lead on Special Educational Needs and Looked after children</p>	<p>Simon Croutear Deputy DSL / Online Safety Champion / mental health first aid</p>
			

Special Educational Needs

- Children who are currently on our Special Educational Needs register will have their Individual Education Plan (known as an IEP) reviewed in early September, once the children have settled back into school. **A new IEP, including proposed targets and actions, will be shared with parents at the Autumn Parents' Evening.**
- PPE (such as a visor and mask) may be worn to support pupils with an EHC plan or a specific medical need (i.e. supporting a child to use an inhaler)
- If your child was not previously on our SEND register, but you now have concerns we would ask you to be patient while we do our assessments in September. All children will be at different stages, but this is nothing new to us. We know how to teach and support children however much they have fallen behind (or raced ahead). For further information, we would ask you to contact the class teacher or Mrs Sibbald initially.

Travel to School

- The government has asked all schools nationally to strenuously promote active travel, in other words walking and cycling for journeys to and from school wherever possible and especially if you live within two miles of school.
- **The school is having a new bike shelter fitted w/c 14th September. In the meantime bikes and scooters will be stored round the edge of the KS1 playground.**

Worships

- Sadly, no gathered worship planned for Autumn 1, although we hope to use technology to connect together online.

Day	Worship
Monday	Values message (Mr Ruffle)

Tuesday	Class reflection
Wednesday	Values message (church team)- youtube or zoom
Thursday	Heartsmart (in class)
Friday	Learners of the Week LIVE (zoom)

All planned church services are currently on hold, pending further discussions with Priory Church.

Trips and outdoor visits

- **The Priory School is looking to recommence educational school trips at the end of Autumn 1, as long as the provider is covid-secure. We are currently working with the Ancient Technology Centre at Cranborne to see if our Year 3's can attend in October.**
- Local outdoor trips are encouraged immediately and consent has been provided for these from your original local area consent form.

Children who are unwell

It is vitally important that staff, pupils and parents who are ill do not attend school.

Sending a Child Home if they are unwell with Coronavirus symptoms

- If a child displays symptoms of coronavirus (high temperature, new and continuous cough, change or loss to sense of smell and taste) then they will be immediately removed from their class group and placed in isolation.
- We will call you and expect you to collect them as soon as possible.
- **We will be updating our records to ensure that we have at least 3 emergency contacts for each child. Please ensure that someone is always available to collect your child in an emergency (i.e. not elderly parents who may be shielding).**
- We make no apologies for taking a cautious approach and if a child continually says they are feeling unwell, we will send them home.
- The rest of the class will not be sent home or parents informed at this stage. However, you and your household will need to commence self-isolation from this point until your child is tested.

Getting tested

- If a child is sent home with suspected coronavirus, then we would ask that they are tested as soon as possible. **See website below or call NHS 119**
<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>
- Please inform the school as soon as possible of the result of the test.

A Negative Test result

- If the test is negative and your child is feeling well, then they can return to school immediately. If they are well, but still with a lingering cough or lack of taste they can still return to school.
- Please note they must continue to self-isolate if they feel unwell and display other symptoms - especially the high temperature, even if they have tested negative.

A Positive test result

- If the test is positive, you and your household now need to follow the stay at home advice for 14 days. Your child will need to stay home for **10 days** since the onset of symptoms (or longer if they remain unwell). Please follow the Government's stay at home guidance:
<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- The school will contact the local health protection team. They will risk assess whoever has been in close contact and direct the school about who needs to be sent home to self-isolate for 14 days. **Please note this may include the entire class bubble.**
- Close contacts are defined in the guidance as those:
face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual
travelling in a small vehicle, like a car, with an infected person
- If your child is sent home to isolate because of contact with an infected person, this doesn't mean the rest of the household need to self-isolate. **However it does mean your child will need to self-isolate for the full 14 days, whether they feel well or not.**
- If there are more than two cases in the school at any one time, the health team will be contacted and their advice will be followed.
- All parents & staff will be alerted if there is a positive case of COVID-19 in school.

END OF ARRANGEMENTS