



The Priory Church of England Primary School

Inspiring all to learn, flourish and achieve

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Dear Parents and Carers,

Remote Learning Provision during National Lockdown 3.0

We are working hard to make sure our systems are functional from tomorrow. Please contact us if you experience difficulties with access and we will try our best to resolve issues as quickly as possible.

Class teachers will be writing separately with specific details and relevant information for their children, but this letter aims to provide you with an overview of our approach during this latest lockdown. We have listened to the feedback and put an ambitious plan together, that we hope will provide a really useful structure for your child at home.

We expect every child to complete the work every day, just as they would in school. We understand this may not always be possible, but a regular routine will really help your child through this difficult time.

The Daily Programme

Learning for the day (e.g. worksheets, instructions and links) will be uploaded on Google Classroom by 9am each day.

Every Monday a weekly timetable will also be shared so children know what to expect during the week.

Daily activity starter (9 – 9.30am)

Every day will start with an activity session. Initially we will send a link to Joe Wick's new workout regime on a Monday, Wednesday and Friday.

Daily Meet with the class teacher (9.30 – 10am EYFS & KS1 and 10 – 10.30am KS2)

Using Google Meet (part of the Google Education Suite which each child has access to), the class teacher will host a daily meeting. This is intended to serve a number of purposes:

- Daily register. We expect children to attend this meeting, and non-attendance will be followed up as part of our safeguarding procedures.
- Opportunity to connect with classmates and the class teacher.



- Opportunity for the class teacher to explain the work for the day ahead.
- Opportunity for the class teacher to celebrate / follow up work done the previous day.

Google Meet works like any video conferencing platform (e.g. zoom) and there are safeguarding implications which parents need to be aware of. These are detailed at the end of the letter. It is something new for staff and pupils so it may take some getting used to, but if successful it may lead to further opportunities e.g. daily phonics teaching.

If the times clash for siblings and you only have one shared device, please alternate attendance on different days.

Morning work / teacher contact (9.30 – 12)

Class teachers will be available all morning (via Google Classroom) to discuss, support and challenge your child with their set learning.

Children should complete the set work in Maths and English (approximately 1 hour duration for each subject). The work in Maths will consist of completing the Maths No Problem workbook, additional IXL problems or a separate challenge as directed by the class teacher.

The work in English is likely to include spellings to learn, a Talk 4 Writing booklet, CGP workbook and linked activities on IXL. The class teacher may devise their own activities or link to other useful resources such as Oak National.

Lunch 12 – 1

We suggest children and staff take an hour lunch break.

Afternoon 1 – 3pm

Afternoon work will be linked to another subject area e.g. Art or History (sometimes known as project work). It will usually be an hour duration, although children can spend longer on it if they wish.

Any work completed should be sent to the class teacher by 2pm if it is to be marked that day – of course, it can be sent later but it will not be looked at until the following day.

Children can still contact the class teacher between 1 and 3pm, although they may not get an immediate response as the teacher will be marking work and planning for the following day.

Please note on a Friday afternoon staff will not be available as they will be attending a planning meeting in school (or remotely).

Each day will finish with either a story or an act of worship.

Reception Class, while we get this set up for your year group you will access work via the website and the class blog page – please refer to Mrs Sibbald’s letter for the details.



This daily programme, as detailed, represents our basic offer at this stage. Once initial set up problems have been resolved, we will consider ways to enrich this further to sustain pupil interest and engagement. We are keenly aware how difficult this time will be for everyone at home and we want to do our best to make remote learning as enjoyable and useful as possible.

We have now activated both Google Meet and Gmail on your child's Google account. This is to ensure easier communication between pupils and the class teacher but please be aware of the additional safeguarding implications. If you have any concerns, please contact the school office so we can respond.

Finally, thank you for your patience and messages of support today when you came in to collect resources – it was much appreciated.

We are working hard to set up our keyworker and vulnerable children provision for Thursday, but there are still a number of staffing issues to resolve now teachers are providing the remote lessons each day. Please note that any children in school will be accessing the same work as children at home. I will write to everyone tomorrow to explain our onsite provision and parents will be informed by 3pm if we have been able to allocate your child a place in the first instance.

Kind regards,

Mr P Ruffle
Headteacher

Google Meet – Code of Conduct

This is a live video-conferencing app. Children (and other adults at home) have the potential to see and speak to other children in their family home, so we need to make sure all are protected.

Teachers

- Never join a meeting with a single child (groups of 2 or above minimum)
- Wear professional attire
- Use a background to block images of your home and where you live
- Mute all, except for registration
- Ensure all users have left the meeting before leaving yourself
- Ensure all recording disabled

Children

- Be fully clothed (NOT pyjamas)
- Younger children must be in a shared space with an adult to hand e.g. kitchen table. Older children must have their door open and an adult within earshot
- Parents must not be 'seen on screen' as this is a time for the children to see one another e.g. no sitting a child on your knee
- Calling out, rude gestures, inappropriate use of the chat bar etc. will not be tolerated – your access to Google Meet will be removed.
- Pupils must not set up their own Google Meet events and you must never join a meeting without the adult host present (this should have been disabled).
- To ask a question, please use the 'Raise your hand' button.
- Be kind and respectful.

